

Non-Member (Guest Account) How to Register for Swim Lessons

Logan Health Fitness Center

Welcome to our swim program! To ensure a smooth registration process, please follow these steps. Because our system uses individual profiles for safety and waivers, **your child must be linked to your account by our staff before you can register them.**

If your child has an account but you don't, please create an account for yourself then proceed to Step 2.

Step 1: Create Your Parent Account

If you already have a login for our fitness center, skip to Step 2.

1. **Visit our Portal:** Go to logan.org/aquatics

ONLINE PORTAL

2. **Start the Process:** Click the **[Access My Account]** button under the "First time here?" section.
3. **Identify Yourself:** Enter your name and the email address you wish to use for all billing and notifications.
 1. **If the system says your email is already in use,** you probably have an old profile in our system. Instead of "Access My Account," go to the login screen and click **[Forgot Password]**. If that doesn't work, call us and we will update your email on file. Please do not create a duplicate account.
4. **Verify your Email:** Open your email inbox and click the verification link sent by the system.
5. **Complete Profile:** Follow the prompts to set your password and enter your basic contact information.

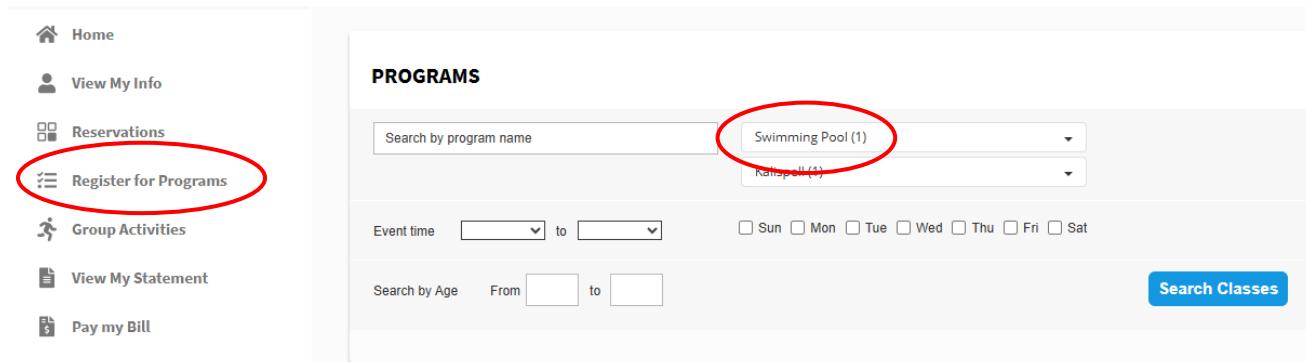
Step 2: Link Your Child (Required Step)

Children cannot be registered until a staff member manually connects them to your profile.

1. **Call the Membership Office:** Call us at 406-751-4107. Please do not call the front desk.
2. **Request the Link:** Tell the staff member: *"I have created my guest account and need to add my child as a dependent for swim lesson registration."* Please let them know if your child already has an account.
3. **Confirmation:** The staff member will create the child's profile if needed and link it to yours.
 1. **Note that the children will be linked only to the primary on the account.** Registration will need to be done through the primary account holder.

Step 3: Register for Swim Lessons

1. **Log In:** Sign in to the portal.
2. Click the down arrow next to your name to change profiles. Go to the child's profile.
 - o *Note: If your child's name doesn't appear, your accounts are not yet linked. See Step 2.*
3. **Find the Class:** Select “**Register for Programs**”. Then select “**Swimming Pool**”



The screenshot shows the Logan Health portal's main menu on the left and the 'PROGRAMS' search interface on the right. The 'PROGRAMS' section includes a search bar, a dropdown menu showing 'Swimming Pool (1)', and a 'Search Classes' button. The 'Register for Programs' link in the sidebar is circled in red, and the 'Swimming Pool (1)' selection in the dropdown menu is also circled in red.

4. **Select Desired Swim Class:** The available classes will come up. (Make sure you are under your CHILD'S account, as they are age restrictive)
5. **Payment:** Sign the digital waiver and complete the checkout process. You will receive a confirmation email immediately.

Troubleshooting & FAQ

Q: I'm logged in, but I don't see my child's name in the dropdown. A: This means step 2 is not complete. Please call the Membership Office at 406-751-4107 so we can link the accounts.

Q: Who do I contact for help with swimming levels? A: Please contact our Aquatic Supervisor at wrichards@logan.org or **406-751-4141**.

IMPORTANT:

Complete Steps 1 & 2 by January 14th

The membership office will not be available on January 15th.