Logan Health Student Affiliations How to use mCE - Student Account

ONBOARDING WITH LOGAN HEALTH

1. Once logged in – click 'my rotations' on top of the screen

myClinicalExchange by HealthStream	Home My Rotations Account Settings	*	Welcome	\$ 6
	It's easy to organize your schedule with Nursegrid. Download the #1 app for nurses today for free!			2
Hello				

- 2. On the 'My Rotations' page, find your rotation with Logan Health.
- 3. The following need to be addressed when onboarding
 - ✓ Compliance
 - ✓ Documents
 - ✓ Orientation
 - ✓ Exams

						Welcome, we want to be a set of the set of t		
5	by HealthStream	Home My Rotations Account Settings				⊷ * 0 ¢ ⊮		
<	Back to Home							
Μ	ly Rotations							
0	yngoing/Past Rotation(s)							
-								
Rotation #						iii 03/02/25 - 12/31/25 (
	Day (8.00hr)							
	A Preceptor: Unassigned & Academic Oversight: Unassigned							
	*				20	Ê		
	Compliance	Documents	Orientation	Exams	Attendance	Survey		
	Complete immunizations and other requirements from the Hospital.	Review or submit documents required by the Hospital.	Review and complete modules required by the Hospital.	Complete assigned exams, minimum passing score required.	Log attendance for your clinical rotation.	Required on completion of your rotation.		

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4. Compliance

00 n	vClin	icalExchange				Welcome	
00	.,	by HealthStream "Home My Rotations Account Settings			□ ☆	0	¢ 0+
🔺 You	ı are require	ed to complete all assigned Compliance Items, Documents, Orientation Modules and Exams before starting your	rotation				
Rotation	#	Logan Health Kalispell	Once you have completed ALL required compliance items, double-		1	3/2/2025 - 1	2/31/2025
₩ Co	mpliance	Documents	check the information and then click 'Submit for Approval'				
			This will automatically lock your checklist until your information has been reviewed.	6			
Onb	oarding -	**Sample checklist! Yours may have different requirements.**		0	Subm	it for Appro	val
All	items	5 ALL required compliance items	1				
	Status	Item	Negative Background Check				
•	General	Nanothia Background Chark	Les espectes des la company de la contra de la				
		Photograph	we nignly recommend reading the description of each requirement, as it provides details on the requirements and instructions on how to submit.				
		Resume/CV	Information on File				
	-16	Bio	Value Supporting Documentation				
	40	Logan Health Computer Access Request-Change Form					
	14	Logan Health Criminal Background Release Authorization Form	Submission Value* 3 Supporting Documentation *				
	14	LH Letter of Good Standing	Attach Document				
	stê	License plate number	Comments				
•	In munizatio	ons					
	10	MMR					
	10	Hepatitis B					4
	14	Varicella	Decline	4 ∘	Next Pendi	ng Sav	•
	946	Tdap Received				-	-
	14	Tuberculosis Received					
•	Tuning and	d Lert.			_ /		
	10	Mask Fit	Press save before moving on to the) next item	ı. 🖊		
	18	Mask Fit Sizes					

Why do I NOT see a GREEN THUMBS-UP after submitting an item?

✓ The green thumbs up will only appear once Logan Health <u>APPROVES</u> the submitted item.

If you've completed an item and notice a **RED THUMBS DOWN**, it's important to understand that this indicates the item is currently **pending approval**. Why is my Compliance locked?

Once you submit (STEP 6) your items, your Compliance will be locked for further editing. This allows the School Coordinator to review your completed items without any changes being made.