

# Tyke Town

(406)751-4113

**FAX: Immunizations to - Attn Tyke Town (406)751-6983**

Hours: Monday, Tuesday & Thursday, Friday 8:00am – 3pm  
Wednesday 8:00am – 1:00pm

## Rates

\$6.00 an hour for children under 36 months of age (or still potty training)  
\$5.00 an hour for the first child over 3  
\$4.00 an hour for each additional child

*Supporting families to achieve healthy, active lifestyles.*

## Policies and Procedures

Tyke Town's Mission Statement: Our mission is to provide an educational, physically active, and nurturing environment for children while parents achieve healthy living and fitness goals.

Ages: 8 weeks to 10 years old.

Time Limit: The maximum time of care per day is **3 hours**. We ask that you plan your activities accordingly. You will be charged for the additional time exceeding 3 hours with a late fee of **\$2.00 for every 5 minutes** over the 3 hour limit.

After hours: Observing the above closing times, please be aware that **after closing hours a \$1.00 per minute late fee will be charged.**

**\*On your 1st visit, we ask you only leave your child(ren) for 30 min to allow your child to ease into a new environment and meeting new people. After seeing how your child responds to Tyke Town we can visit about gradually increasing your time up to our maximum of 3 hours. Thank you for understanding!\***

Early Closure: Tyke Town may close early if there are no children present.

Drop in: We are a drop-in care facility which means there are no reservations and you may come in at anytime. In the event that Tyke Town has reached maximum capacity, we may ask you to wait a short period of time for a spot to open. We will do our best to accommodate all members while maintaining safety for our Tyke Town members.

Drop-off and Pick-up procedure: The parent/guardian is required to sign-in each child on the roster sheet when they enter Tyke Town and then sign out upon leaving. Tyke Town Staff will ask for a **picture I.D.** prior to releasing the child to (Only) people listed on the parent release form.

Off-site benefit: The parent or guardian does not need to remain in Logan Health Medical Fitness Center facility while their child is in Tyke Town. The parent or guardian must be accessible by their cell phone.

Payment: If services are being charged to a membership account Tyke Town staff will charge your account and the fees will come out of your account or off your card on the first day of the following month. If you are a guest or not a member, we ask that you have the front desk create a guest/nonmember account for you and you provide them with a credit or debit card to put on file so we can charge that card for daycare fees.

## Health and Safety

**Emergency Contact Sheet:** Tyke Town requires that all parents/guardians fill out an Emergency Contact Sheet. **This information must be completed, signed, dated and turned into Tyke Town staff prior to beginning use of the facility. Please provide a copy of your child's immunization record for our file.** If there is a change in any information on the form, please notify a Tyke Town staff and they will assist you in updating the information.

**Sick Children:** For the comfort of your child and the health of employees and other children please keep your child home if he/she exhibits any of the following: thick discharge from the nose, (this includes anything but clear runny noses associated with teething) fever, severe cough, diarrhea, sluggishness, throwing-up, rash, or other contagious conditions such as pink eye or hand, foot and mouth (scabs need to be healed with no possibility of the child itching them and then touching toys or other children. Child also needs to be free of fever for at least 48 hours). If your child exhibits any of these symptoms after being checked into our care you will be called/paged and asked to pick your child up. Children may return to Tyke Town when symptom free for 24 hours or after 24 hours on antibiotics have been started.

**Medications:** Staff cannot administer any medication to your child.

**Allergies:** Please verbally remind staff of any allergies your child has that are listed on the emergency contact sheet when signing your child in each time.

**Snack :** Please provide a simple, ready to serve snack such as crackers, dried fruit, cut-up ready to serve fruit or vegetables, rice cakes, etc. Foods that do not need to be refrigerated are the best option. For younger children/infants that cannot eat on their own, please provide a bottle (if bottle fed) and or baby food in case of sudden hunger. Snacks given by Tyke Town staff will now cost .50 cents each, so please remember to bring your own

**Clothing:** Tyke Town requires all children that are potty training to have one change of clothing when they arrive at Tyke Town. We also ask that all children take off their shoes when getting here and please bring socks while in Tyke Town to ensure good health standards.

**Diapers:** For every hour your child will be in Tyke Town they are required to have one clean **disposable diaper (No cloth diapers please)** and wipes. Your child will be checked regularly and changed as needed. Tyke Town will provide documentation of diaper changes. If you do not provide or you run out of diapers while your child is in our care, you will be charged \$1.00 for each diaper provided by Tyke Town.

**Consequences of Inappropriate Behavior:** Staff will correct behavior by redirecting the child and reinforcing positive behavior. If inappropriate behavior is repeated or the safety of other children is at risk, the behavior will be documented and parents will be notified. If inappropriate behavior continues after parents are notified the child may be suspended. The Tyke Town Staff retains the right to determine if Tyke Town is the appropriate care for the child.

**Termination of Child Care Services:** 1. Tyke Town reserves the right to proceed with termination of a child if child care fees are not paid within a month from the date of service or prior arrangements have been made with the Tyke Town Coordinator or LHMFC Accounting Department. 2. Tyke Town reserves the right to termination of a child if that child becomes a danger to other children and the supervisor deems other children at the center unsafe in the presence of that child, or if the staff is unable to meet the needs of the child in group settings.

Update 1/24

